

**NOTICE OF VACANCY**

**DEAN of ELEMENTARY DISCIPLINE**  
**J.W. DECAS SCHOOL**

**In-House Posting:**

The Wareham School Department is currently accepting applications for the position of **Dean of Elementary Discipline** at J. W. Decas School for the 2017-2018 school year. This position reports to the J.W. Decas Principal.

**Job Requirements:** Applicant must have:

- Massachusetts certification as an administrator
- Five years' elementary teaching experience
- Demonstrated ability to communicate effectively with all stakeholders
- A commitment to best practice

**Job Description:**

1. Develops and administers disciplinary procedures in accordance with district policies and state laws
2. Assists students in establishing high standards of conduct
3. Determine and issue consequences for student infractions
4. Analyze data and provide support for interventions
5. Serves as a resource for staff, administrators and parents to create a positive school climate
6. Remains decisive, fair and supportive of whole-child development
7. Performs a variety of administrative duties to assist assistant principals or principal
5. Any other responsibilities as noted by the Principal

**Work Year & Compensation:** To be negotiated in accordance with the collective bargaining agreement with the Wareham Education Association.

Submit a letter of interest to Bethany Chandler, Interim Principal, J.W. Decas School, 760 Main Street, Wareham, MA 02571 by July 7, 2017.

**E.O.E.**

**POSTED: 06/23/17**