

Policy Review Committee Meeting Minutes

January 3, 2017

Call to Order – Roll Call

Chair Caporiccio called the meeting to order at 5:00 p.m. in Room 228 of the Multi-Service Center.

Members present were: Joan Seamans, Alan Hesse, Michele Letourneau, Chris Kaulbfliesch, Judy Caporiccio, Bonnie Lasorsa, Mary Morgan and non-voting member, Dr. Shaver-Hood.

Minutes of the Meeting

Mrs. Seamans moved to approve the minutes of December 8, 2016, seconded by Mr. Hesse.

VOTE: 6-0-0

Policies for Review

Educational Services to Students Identified as Homeless or Unaccompanied Youth – no changes

Mrs. Seamans moved to approve the Educational Services to Students Identified as Homeless or Unaccompanied Youth policy as written, seconded by Mrs. Lasorsa.

VOTE: 6-0-0

Special Education Transportation – no changes

Mrs. Seamans moved to approve the Special Education Transportation policy as written, seconded by Mrs. Letourneau.

VOTE: 6-0-0

Transportation of Persons Requiring Medical Attention – no changes

Mrs. Seamans moved to approve the Transportation of Persons Requiring Medical Attention policy as written, seconded by Mrs. Letourneau.

VOTE: 6-0-0

Automated External Defibrillator – moved “See Chapter 142 of the Acts of 1999 enclosed” as a legal reference instead of an attachment to the policy

Mrs. Seamans moved to approve the Automated External Defibrillator policy as amended, seconded by Mrs. Letourneau.

VOTE: 6-0-0

(5:10 p.m. Mrs. Morgan arrived at the meeting.)

CORI Requirements – no changes

Mrs. Seamans moved the CORI Requirements policy as written, seconded by Mrs. Lasorsa.

VOTE: 7-0-0

Hiring – no changes

Mrs. Seamans moved the Hiring policy as written, seconded by Mr. Hesse.

VOTE: 7-0-0

AIDS School Attendance – capitalize word “Disease” in first sentence. No other changes

Mrs. Seamans moved to approve the AIDS School Attendance policy as amended, seconded by Mrs. Letourneau.

VOTE: 7-0-0

Payment Procedures – at the request of the School Committee, the policy was reviewed again relative to signing of bill warrants and approving payroll designating one member to approve and/or allow for electronic signature. Dr. Shaver-Hood recommended not making these changes and keeping the original policy.

Mrs. Seamans moved to keep the old Payment Procedures policy as written, seconded by Mr. Hesse.

VOTE: 7-0-0

Any other business

Members asked about the status of the proposed Peanut - Tree Nut Allergy policy. Dr. Shaver-Hood stated that she is waiting to hear from the Food Service District Manager on input from the principals and nurses. This new policy will then go back to the School Committee.

Mrs. Lasorsa moved to adjourn the meeting, seconded by Mrs. Seamans.

VOTE: 7-0-0

The meeting adjourned at 5:17 p.m.

Submitted by Dr. Kimberly Shaver-Hood, Superintendent