

COLLECTIONS AND FUND RAISING

I. GENERAL STATEMENT OF POLICY

- A. The Wareham School Committee recognizes a need for fund raising and also a need for restraint to prevent fund raising activities from becoming too numerous and overly demanding on employees, students and the general public.
- B. All fund raising activities must have prior approval of the principal or their designee at the building level or the Superintendent at the system level. School District employees who supervise official school programs or extracurricular activities are directed not to organize, conduct or involve students in fund raising activities unless the fund raising activity has been approved in writing.
- C. Fund raising goals must be developed in advance of the fund raising activity and be approved by the School Principal and/or Superintendent. Decisions on fund raising activities and the expenditure of fundraised dollars must be made in consultation with school administration.
- D. Schools and Outside Organizations will do their best to coordinate fund raising activities so as to not overlap.

II. TYPES OF FUND RAISING

- A. For the purposes of this policy, fund raising activities are grouped under the following categories:
 - 1. Student Organization Solicitations
 - a. Student activities under the direction and regulation of the Wareham School District including but not limited to athletics, music, drama, student clubs.
 - b. Student activities which include the sale of admission tickets to the general public and/or which are integrated into the curriculum.
 - 2. Charitable Giving Campaigns
 - a. Campaign is being conducted for the purpose of providing money for a charitable cause not directly related to any district goal. Students sell a product, their own effort (e.g., walk-a-thon), a service (e.g., car wash) or contribute money.
 - 3. Outside Organization Fund Raisers
 - a. Outside organizations are non school-funded groups such as PTA's, sports' booster groups and commercial enterprises that provide supplementary services to existing school entities.
 - b. Other outside organizations TBD

III. IMPLEMENTATION GUIDELINES

- A. Student safety must be promoted.
- B. Participation in fund raising activities is voluntary. No student will be excluded from an event or program because of non-participation by the student or their parent/guardian. No student shall be forced, coerced or otherwise unduly pressured to participate in fund raising activities. Likewise, no reprimand, condemnation nor criticism shall be made of any student who does not participate or succeed in fund raising.
- C. Efforts will be made to notify parent/guardian of student participation in fund raising activities outside of the school setting.
- D. Group incentives are the preferred means to motivate and recognize students.
- E. Door-to-door or other direct solicitations made by students are not allowed.
- F. Fund raising activities during the school day will be limited and must not conflict with state laws and regulations relating to food service programs.

- G. District funds cannot be used to off-set, front-fund or pre-pay expenses for charitable fund raisers.
- H. All fund raising monies will follow and comply with District accepted accounting procedures.
- I. The School District expects all students who participate in approved fund raising activities to represent the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fund raising activities.
- J. Funds raised should complement – not replace – public funding for education.

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