

FACILITIES, GOVERNING USE OF

General:

It shall be the policy of the Wareham School Committee to make available, upon written request addressed to the Superintendent, the school facilities for the general use of individuals and groups from the Town of Wareham. Such use must not interfere, however, with the use of the facilities for school purposes of any kind. All such requests must be approved by the Superintendent or his/her designee.

Specific Regulations:

1. The purpose must be limited as required by state statute and must focus on educational, recreational, social, civic, or philanthropic activities. The school property will not be used for gambling, except as allowed under Massachusetts General Laws, nor will intoxicants be permitted in any form.
2. Activities which may cause personal injury or damage to the school building and grounds will not be allowed, e.g., golf, archery, operating of motor bikes, go carts, snowmobiles, or other vehicles deemed inappropriate by school authorities.
3. All individuals and organizations granted the use of school facilities shall provide adequate supervision for the protection of lives and property. Such individuals or organizations shall assume full responsibility for all damages and injuries which may occur. Parking will occur in designated areas only and roadways must be accessible to emergency vehicles.
4. The organizations shall sign the Hold Harmless Agreement which is attached and submit a copy of their insurance policy covering the event.
5. All organizations or individuals must pay a rental fee for use of school buildings, unless the Superintendent or Designee waives the fee. The application should be filled out and fee should be determined in advance by the applicant using the attached fee schedule. Applicant will be notified of any discrepancies in fees.
6. Any organization or individual granted the use of school property shall be responsible for cleaning the premises following the activity. If it becomes necessary for the school district to clean the premises following such activity, a charge will be assessed by the school district.
7. The School Committee reserves the right to reject any and all applications, or to cancel permission when it is deemed to be in the best interest of the Wareham Public Schools.
8. Organizations not paying fifteen (15) days in advance after a warning will not be allowed to use the buildings/grounds.
9. Request for use of school equipment must be submitted with the application, a deposit may be required.

10. Application forms may be obtained at the Office of the Superintendent and should be filed at minimum fifteen (15) days prior to the event.

11. Fees may be revised at the request of the Superintendent/Designee in consultation with the responsible administrator with the approval of the School Committee.

ADOPTED: JANUARY 23, 1984

AMENDED: APRIL 28, 1993

REVIEWED: SCPRSCP FEBRUARY 1, 1996

AMENDED: FEBRUARY 21, 1996 (*Note: The amendment to this policy will be effective immediately for new applicants and July 1, 1996, for those currently approved users.)

Reviewed by SCPRSCP: November 6, 1997

AMENDED: NOVEMBER 19, 1997

Reviewed by SCPRSCP: February 5, 2002

Reviewed by SCPRSCP: March 5, 2002

AMENDED: MARCH 27, 2002

Reviewed by SCPRSCP: February 8, 2005

AMENDED: MARCH 9, 2005

Reviewed by SCPRSCP: February 13, 2007

AMENDED: MARCH 14, 2007

Reviewed by SCPRSCP: February 5, 2008

AMENDED: MARCH 12, 2008

Reviewed by SCPRSCP: November 4, 2008

AMENDED: NOVEMBER 12, 2008

Reviewed by SCPRSCP: February 1, 2010

AMENDED: MARCH 10, 2010

Reviewed by SCPRSCP: March 13, 2012

AMENDED: MARCH 21, 2012

Reviewed by SCPRSCP: October 11, 2012 (Hold Harmless Agreement)

AMENDED: OCTOBER 17, 2012

Reviewed by SCPRSCP: December 10, 2013

AMENDED: DECEMBER 18, 2013 (Forms and Cost Breakout now Procedures)

Reviewed by SCPRSCP: May 16, 2016

AMENDED: May 25, 2016